REQUEST FOR QUOTATIONS

Purchaser: *State Health Systems Resource Centre (SHSRC), Meghalaya, Department of Health & Family Welfare, Government of Meghalaya*

Contract title: *Invitation for quotations for the Civil and Electrical works* for the *Centre for Health Innovation and Care Economy (CHICE), Umsawli, Shillong-East Khasi Hills.*

S#	Description	Date & Time
1	**Date of Issue of RFQ**	**10th November 2026**
2	**Last Date and Time of submission of RFQs**	**25th November 2026**
3	**Opening of RFQ**	**27th November 2026**
4	**Address for Communication**	State Health Systems Resource Centre, 1st Floor, State Medical Guest House, Health Complex, Red Hill Compound, Laitumkhrah, Shillong, Meghalaya Phone: Ph: +916009433372; +919401811029 Email: admin@megshsrc.in; procurement.megh@meghssp.org

No. DHS/NHM/SHSRC/RHFWTC/Training/Program/2025-26 (X)
Dated:10.11.2026

REQUEST FOR QUOTATION

Sub: **INVITATION FOR QUOTATIONS FOR THE CIVIL AND ELECTRICAL WORKS AT THE CENTRE FOR HEALTH INNOVATION AND CARE ECONOMY (CHICE) UMSAWLI**

The State Health Systems Resource Centre (SHSRC) is a technical support unit of the Department of Health and Family Welfare, Government of Meghalaya, established to strengthen the state's public health system and improve health outcomes.

Its work broadly focuses on:

- Health systems strengthening and institutional development
- Evidence-based planning and policy support
- Human Resources for Health (HRH) planning and management
- Health financing and outcome-based budgeting
- Data systems, monitoring and analytics
- Capacity building of health-system personnel
- Program design, implementation and evaluation
- Research, learning and documentation of good practices
- Technical support to the Department of Health & Family Welfare, districts and health facilities

The current SHSRC mandate also includes strengthening data and analytical capacity and supporting the design, rollout and evaluation of public-health programs.

SHSRC has been involved in initiatives such as outcome-based budgeting, health-system status reporting, implementation learning, and technical studies including the Annual Health Survey of Meghalaya.

Presently, SHSRC invites sealed quotations in ONE SINGLE ENVELOPE for services from renowned Contractors/Firms Centre for the Civil and Electrical Works Health Innovation and Care Economy (CHICE), Umsawli, Shillong-East Khasi Hills.

Brief Description of the Works	Period of completion
1. Painting, signage, Renovation, and Plumbing and sanitary repairs at CHICE for the main Building and the Hostel Umsawli, Shillong	2 months
2. Electrical works and safety at CHICE for the main Building and the Hostel Umsawli, Shillong	2 months

1. State Health Systems Resource Centre, Shillong, will be financing the cost of the work.
2. To assist you in the preparation of your quotation, we are enclosing the following:

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i. Instruction to suppliers/contractors.
ii. Estimated Details enclosed.

3. You are requested to provide your offer within 10 days from the date of issuance of this letter.

4. Quotations will be opened in the presence of Bidders or their representatives who choose to attend in the office of State Health Systems Resource Centre, Shillong.

We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-
Shri. RamKumar S, IAS
Mission Director

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INSTRUCTIONS TO CONTRACTORS

1. Scope of Work:

State Health Systems Resource Centre, Shillong invites quotations for the construction works as detailed in the table given below:

Brief Description of the Works	Period of completion
1. Painting, signage, Renovation, and Plumbing and sanitary repairs at CHICE for the main Building and the Hostel Umsawli, Shillong	2 months
2. Electrical works and safety at CHICE for the main Building and the Hostel Umsawli, Shillong	2 months

The successful bidder will be expected to complete the works by the intended completion date specified above

In the event of any additional activities assigned by the SHSRC/Government of Meghalaya beyond the scope of work specified in this RFQ, the vendor may be permitted to charge an additional amount of up to 20% over and above the applicable quoted charges, subject to prior approval from the competent authority.

2. **Qualification of the Contractor**: The bidder shall provide qualification information which shall include:

Document to be submitted
i. Copy of Pan Card
ii. Caste Certificate
iii. Renewed Registration certificate under chief Engineer P.W.D (Buildings), Meghalaya, Shillong
iv. Affidavit on India Non-Judicial stamped paper
v. GST Certificate
vi. Declaration of Tax Assessment of Profession, Trade.
vii. Certificate of Employee provident fund under the Ministry of Labor and Employment

Note: Contractors should possess required valid license for executing the water supply/sanitary works (in the event of the works being sub-contracted, the sub-contractor should have the necessary license);

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3. Bid Price:

3.1. The contract shall be for the whole works as described in the quotation. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

3.2. All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.

3.3. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.4 The rates should be quoted in Indian Rupees only.

4. Submission of Quotations:

4.1 The contractor is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.

4.2 Each bidder shall submit only one quotation.

4.3 The quotation submitted by the bidder shall comprise the following:

(a) Quotation in the format given.

4.4 The contractor shall seal the quotation in an envelope addressed to State Health Systems Resource Centre, Shillong. The envelope will also bear the following identification:-

(a) Quotation for Civil and Electrical Work at CHICE, Umsawli, Shillong
(b) Official memo number of the RFQ
(c) Full name and address of the Bidder.
(d) Contact Details (Phone number & email address)

4.5 Quotations must be received in the office of the State Health Systems Resource Centre, Shillong not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.

4.6. Any quotation received by State Health Systems Resource Centre, Shillong after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

5. Validity of Quotations:

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. Opening of Quotations:

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

7. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

8. Award of contract:

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

8.1. Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

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8.2. The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period.

9. Period of Maintenance:

The "Period of Maintenance" for the work is (one) 1 year from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

10. Purchase of all the materials relating to the works must be made by the Contractor only.

Enclosed: **ANNEXURE I for information on scope of work.**

Mission Director
National Health Mission

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ANNEXURE-I

Request for Quotation – Bill of Quantities

Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
	CIVIL WORKS				
1	Vegetation Clearance upto 4' high (main Bild+ Duty Block Housing) Vegetation clearance shall involve cutting and removal of shrubs, grass, and undergrowth up to a maximum height of 4 feet. The work must include collection of cut material, safe disposal to a designated site, and surface dressing to remove roots and stumps. Clearance shall be executed using manual labour and/or mechanised brush cutters depending on site conditions. All workers must be equipped with PPE (gloves, boots, masks). The contractor shall ensure compliance with local environmental guidelines, avoiding damage to protected species.				
1a	a) Removal of shrubs, grass, weeds upto 4-0" ft	sqm	**651.00**		₹ -
1b	a) Vegetation clearance (dense patches) upto 4-0" ft	sqm	**279.00**		₹ -
2	MS Double Swing Gate (7' × 10') a) Frame & Structure The gate frame shall be fabricated from GI square tubes of 75 mm × 75 mm × 3 mm thickness for vertical stiles and horizontal rails. Intermediate bracing shall be provided using GI tubes of 50 mm × 50 mm × 3 mm thickness to ensure rigidity. Each leaf shall be 5' wide × 7' high, designed for symmetrical swing. Heavy-duty hinges shall be welded and bolted to GI posts embedded in RCC footings. All GI tubes shall be powder-coated with anti-corrosive primer and finish paint. b) Infill Panels (Mesh) The infill shall consist of plastic-coated GI welded wire mesh, with a grid size of 50 mm × 50 mm and wire thickness of 3–4 mm. The mesh shall be securely fixed inside the frame using GI clamps and welding points. The plastic coating shall be UV-resistant and weatherproof, ensuring long-term durability against rust and environmental exposure. c) Posts, Hardware & Accessories Gate posts shall be fabricated from GI tubular sections of 100 mm × 100 mm × 4 mm thickness, embedded in RCC footings of 450 mm × 450 mm × 600 mm depth. Hardware shall include heavy-duty hinges, central sliding bolts, padlock provision, and ground stoppers to prevent over-swing. Optional provision shall be made for future motorized swing operation. All posts and hardware shall be powder-coated for corrosion resistance.	sqm	**7.00**		₹ -

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Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
3	Gravel Filling – 6" Thick Layer a) Surface Preparation The area shall first be cleared of vegetation up to 4' high, including shrubs, grass, and roots. The surface shall be dressed and compacted to achieve a firm base. Any soft patches shall be excavated and backfilled with suitable soil or sand before gravel placement. b) Gravel Specification Gravel shall consist of angular, well-graded aggregates of size 20–40 mm. Angular particles are preferred over rounded pebbles to interlock firmly, reduce vegetation regrowth, and provide slip resistance. The gravel shall be free from clay, silt, and organic matter. c) Layer Thickness & Placement A minimum compacted thickness of 150 mm (6") shall be provided uniformly across the cleared area. Gravel shall be spread evenly and compacted using plate compactor or roller to achieve stability. The surface shall be finished level, with slight camber for drainage. d) Safety & Performance Notes Angular gravel prevents slips and trips compared to rounded stones. 20–40 mm size ensures voids are minimized, reducing chances of vegetation regrowth. Proper compaction prevents rutting under pedestrian or light vehicular movement. Drainage must be ensured to avoid waterlogging.	sqm	**279.00**		₹ -
4	Cast-in-Situ Grasscrete (Heavy-Duty, 50% Void) a) Surface Preparation & Sub-Base The site shall be cleared of vegetation up to 4' high, roots removed, and surface dressed. A compacted granular sub-base of 150 mm thick WBM/GSB layer shall be laid and compacted to 95% Proctor density. This ensures uniform load distribution and prevents settlement under truck loads. b) Grasscrete Structural Layer Grasscrete shall be cast in-situ using M25 grade concrete (characteristic strength 25 MPa), designed for heavy-duty paving. The slab thickness shall be 150 mm to withstand mini-truck wheel loads. Reinforcement shall consist of 8 mm dia welded wire mesh (150 mm × 150 mm grid) placed centrally, with additional 10 mm dia bars @ 200 mm c/c in both directions at the bottom layer for load transfer. Grasscrete pockets shall be formed to achieve 50% void ratio, typically 150 mm × 150 mm openings, aligned uniformly. Expansion joints shall be provided at 3 m intervals. c) Grass Pocket Soil & Grass Planting After curing of the concrete slab (minimum 7 days), each pocket shall be filled with fertile soil mix (garden soil + compost + sand in 2:1:1 ratio). Grass species suitable for Meghalaya climate (e.g., doob grass, shade-tolerant turf) shall be planted. Soil filling and grass planting shall be measured and paid as a separate item, not included in the concrete casting rate.	sqm	**651.00**		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
5	Full Height Metal Cupboards (CB-03 & CB-04) a) Structure & Frame : Cupboards shall be fabricated from CRCA (Cold Rolled Close Annealed) steel sheet, minimum thickness 0.8–1.0 mm. Construction shall be welded with stiffeners to prevent buckling. Each cupboard shall be provided with four adjustable shelves, load-bearing capacity of 40–50 kg per shelf. b) Shutters & Hardware CB-03 (Solid Shutters): Two full-height swing doors made of CRCA steel, fitted with concealed hinges. CB-04 (Glass Display Shutters): Two full-height swing doors, upper half fitted with toughened glass panels (5–6 mm thick) for display, lower half solid steel. Glass edges shall be fitted with rubber beading for safety. Both variants shall have stainless steel or powder-coated handles and a Godrej-type cam lock with 3-way bolting mechanism. c) Finish All steel surfaces shall be treated with rust-proof epoxy primer and finished with powder coating (40–50 micron) in standard institutional colours (grey, beige, or black). d) Dimensions : Overall size for both variants: 4'-0" width × 2'-0" depth × 7'-0" height. e) Factory Finish & Assembly Cupboards shall be factory-finished and delivered ready-to-install. Only minor assembly (shelf placement, lock fitting) permitted on site. "Godrej/Durian/Featherlite/Inspace/Geekan or equivalent approved make."				
5a	CB-03 : FULL HT. CUPBOARD | 4-0" X 2'- 0" X 7'-0"	pc	**5**		₹ -
5b	CB-04 : FULL HT. CUPBOARD | 4-0" X 2'- 0" X 7'-0" (W/ GLASS DISPLAY)	pc	**2**		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
6	OSR: Open Shelving Rack | 4'-0" × 2'-0" × 7'-0" a) Structure & Frame : The rack shall be fabricated from CRCA (Cold Rolled Close Annealed) steel sheet, minimum thickness 0.8–1.0 mm. Vertical uprights shall be slotted to allow adjustable shelf placement. Horizontal stiffeners shall be provided to prevent buckling and ensure rigidity under load. b) Shelves : The rack shall be provided with 5–6 adjustable shelves, each made of CRCA steel sheet (0.8–1.0 mm thick). Shelves shall be mounted on slotted angles, adjustable at 1" pitch. Each shelf shall have a load-bearing capacity of 40–50 kg, suitable for files, books, and laboratory articles. c) Finish : All steel components shall be treated with rust-proof epoxy primer and finished with powder coating (40–50 micron) in standard institutional colours (grey, beige, or black). Edges shall be rounded or folded to prevent injury during handling. d) Dimensions: Overall size: 4'-0" width × 2'-0" depth × 7'-0" height Shelf depth: 18"–20", suitable for office files and books Clear height between shelves: adjustable to suit storage requirements e) Factory Finish & Assembly: The rack shall be factory-finished and supplied in knock-down condition (uprights, shelves, stiffeners). Only assembly and shelf placement shall be carried out on site. "Godrej/Durian/Featherlite/Inspace/Geekan or equivalent approved make."	pc	**4**		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
7	Faculty Workstations – Generic Specification a) Structure & Frame Workstations shall be constructed from a seasoned hardwood/MDF frame with 25 mm thick plywood/MDF tops. Frames shall be termite-treated and reinforced with corner blocks. Supporting members shall be powder-coated steel tubular legs or modular panels, fitted with non-slip nylon shoes. b) Top Surface The worktop shall be finished with 1 mm laminate (matte or textured) in neutral institutional colours. Edges sealed with 2 mm PVC banding. Surfaces shall be smooth, scratch-resistant, and easy to clean. c) Ergonomic Features Height: 2'-6" (standard desk height). Cable management ports for computer/telephone wiring. Optional modesty panel for privacy. Provision for pedestal storage (two drawers + one filing drawer). d) Finish & Durability Exposed surfaces finished in dual-tone laminate (light + dark contrast). Interior surfaces melamine polished. Steel components powder-coated in grey/black. Service life: 7–10 years under institutional use. e) Factory Finish & Assembly Supplied factory-finished, knock-down type with detachable legs/panels for easy transport and installation. “Godrej/Durian/Featherlite/Inspace/Geekan or equivalent approved make.”				

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
7a	L-Shaped Workstation (5'-6" × 6'-3" × 2'-6" × 2'-6") a) Structure & Frame L-shaped configuration with one wing 5'-6" length × 2'-6" width and the other wing 6'-3" length × 2'-6" width. Constructed from hardwood/MDF with powder-coated steel supports. b) Top Surface Dual-wing worktop finished with 1 mm laminate, edges sealed with PVC banding. Rounded corner junction for safety. c) Ergonomic Features Height: 2'-6". Cable ports at both wings. Pedestal storage unit under one wing. Modesty panel at front. d) Dimensions Wing 1: 5'-6" × 2'-6". Wing 2: 6'-3" × 2'-6". Height: 2'-6".	pc	7		₹ -
7b	Linear Workstation (6'-0" × 2'-6" × 2'-6") a) Structure & Frame Straight rectangular workstation, 6'-0" length × 2'-6" width × 2'-6" height. Constructed from hardwood/MDF with powder-coated steel legs. b) Top Surface Flat rectangular worktop finished with 1 mm laminate, edges sealed with PVC banding. c) Ergonomic Features Height: 2'-6". Cable management port at rear. Pedestal storage unit optional. Modesty panel at front. d) Dimensions Length: 6'-0". Width: 2'-6". Height: 2'-6".	pc	1		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
8	Interior Block Wall – 9" Thick with Plaster & Paint a) Masonry Construction The wall shall be constructed using solid concrete blocks of size 400 mm × 200 mm × 200 mm (nominal), laid in 1:6 cement mortar (cement:sand). The overall wall thickness shall be 230 mm (≈ 9"). Joints shall be 10 mm thick, kept uniform, and properly filled. Masonry shall be carried out true to line, level, and plumb, with proper curing for 7 days. b) Plaster Finish Both sides of the wall shall be finished with 12 mm thick cement plaster (1:6 cement:sand). The plaster shall be applied in two coats (scratch + finish), ensuring a smooth, even surface free from cracks and undulations. Waterproofing admixture may be added where required. Curing shall be done for a minimum of 7 days. c) Paint Finish After plaster curing, surfaces shall be treated with one coat of primer followed by two coats of acrylic emulsion paint (Asian Paints/Berger/Nerolac or equivalent approved make). Colour shade shall be as per architect's direction. Interior paint shall be washable, low-VOC, and resistant to fungal growth. d) Dimensions & Application Wall thickness: 9" (230 mm). Plaster thickness: 12 mm each side. Total finished thickness: ~255 mm. Application: interior partitions and corridor walls in institutional buildings. e) Durability & Performance Fire resistance: ~2 hours (as per IS masonry standards). Sound insulation: moderate, suitable for classrooms/offices. Service life: 40–50 years with proper maintenance. Work includes dismantaling the existing Al/ ACP partition "ACC/Ultratech/Nuvoco blocks + Asian/Berger/Nerolac paints or equivalent approved make."	sqm	**210**		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
9	Glass Partition – Reception Opening (4' × 12') a) Opening & Structural Preparation The existing masonry wall shall be cut to form a clear opening of 4' height × 12' length. Edges of the cut wall shall be dressed, plastered, and finished smooth to receive the partition frame. A reinforced lintel (RCC or ISMC steel channel) shall be installed above the opening to ensure load transfer and structural stability. The sill level shall be leveled and finished to accommodate the deal tray or counter interface. b) Partition Frame: The frame shall be fabricated from powder-coated aluminium sections (minimum 1.5 mm thick) or seasoned hardwood sections (50 mm × 75 mm), depending on design intent. Aluminium is advisable for durability, termite resistance, and low maintenance. The frame shall be securely anchored to wall edges using fasteners and sealant. Joints shall be tight, aligned, and free from gaps. c) Glass Panels: Panels shall be toughened clear glass, 10–12 mm thick, cut to size and fixed within the frame. Glass edges shall be polished and fitted with EPDM rubber gaskets for safety and vibration absorption. The partition shall be divided into modular panels (e.g., 4' × 3' segments) for ease of installation and replacement. Frosted or etched glass may be used for privacy zones, while clear glass shall be retained for transaction areas. d) Finish & Accessories: Aluminium frame powder-coated in neutral shades (grey, black, or silver). Glass surface shall be clear or frosted, as per architect's direction. Optional stainless steel deal tray or sliding window panel may be integrated at counter level for reception transactions. Silicone sealant shall be applied at all joints to ensure dust-proof and sound-proof performance. e) Dimensions & Application Overall partition size: 4' height × 12' length. Glass thickness: 10–12 mm toughened glass. Frame depth: 50–75 mm. Application: Reception interface between staff and visitors, providing visibility, controlled access, and transaction facility. f) Factory Finish & Assembly Partition shall be factory-fabricated and delivered in knock-down condition (frame, glass panels, fittings). Only assembly, sealing, and minor adjustments shall be carried out on site. "Saint-Gobain/Modiguard/Jindal/Godrej/Inspace or equivalent approved make.")	sqm	**4.50**		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
10	Roof Drain Channel Waterproofing – Descriptive Specification a) Surface Preparation : The roof drain channel surface shall be thoroughly cleaned to remove dust, laitance, loose concrete, grease, and oil using wire brushes or grinders. All critical areas such as joints, junctions, movement zones, penetrations, and cracks shall be carefully sealed and detailed prior to waterproofing. Hairline cracks less than 1 mm shall be cut open to approximately 5 mm width and filled with polymer-modified mortar to ensure a sound substrate. b) Coving Treatment : At all floor-to-wall junctions within the drain channel, a 50 mm × 50 mm angle fillet coving shall be provided using cement mortar (1:3), admixed with EUCO SBR Latex to improve bond strength and durability. This ensures smooth transitions and eliminates sharp corners that may cause stress concentrations in the waterproofing membrane. c) Construction Joint Treatment : All construction joints shall be treated by injecting DURAL 452 LV-IN epoxy grout, a two-component, low-viscosity, moisture-insensitive resin, to achieve full saturation and sealing of potential leakage paths. d) Waterproofing Coating System: The prepared surface shall be primed with AlphaGuard C Primer at a consumption rate of 0.225–0.250 L/m². Within 8–24 hours, a grey, two-component polyurethane AlphaGuard Bio Base Coat shall be applied at 1.40 L/m². While wet, a 45 GSM fleece reinforcement shall be embedded, ensuring full saturation, wrinkle-free finish, and proper overlaps (75 mm side laps, 100 mm end laps). After curing for at least 5 hours, a white AlphaGuard Bio Top Coat shall be applied within 72 hours at 0.60 L/m². e) Performance Properties : The cured multi-layer polyurethane system shall exhibit: Water Vapor Transmission (ASTM E96): 2.6 g/m²/day Volume Solids (ASTM D2697): 100% Tensile Strength (ASTM D412): > 4.0 MPa Crack Bridging Capability (ASTM C1305): 2 mm Shore A Hardness (ASTM D2240): 81 VOC Content (ASTM D3960): 6 g/L f) Termination : Waterproofing shall be terminated neatly at the top of the coving in vertical surfaces to ensure continuity and prevent water ingress. g) Execution & Conditions Mobilization period: 15 days after confirmed order. Client to provide water, electricity, and secure storage space free of cost. Tremco, Sike, Pidilite, Fosroc or equivalent approved make.”	sqm	**86.00**		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
11	Shoe Rack – Entrance Lobby a) Structure & Frame The shoe rack shall be a modular cabinet unit constructed from seasoned hardwood frame with 19 mm thick commercial plywood/MDF panels. The frame shall be termite-treated and reinforced with corner blocks for rigidity. For high-traffic institutional use, powder-coated CRCA steel sheet (0.8–1.0 mm thick) may be specified instead of wood. The rack shall be designed for compact placement in the entrance lobby, ensuring neat storage of footwear. b) Shelving & Compartments The rack shall include multiple horizontal shelves, each spaced at 8"–10" clear height, suitable for standard footwear. Overall depth: 12"–14", allowing shoes to fit without protrusion. Capacity: 20–30 pairs per unit, depending on size. Optional individual cubby compartments for organized storage. Shelves shall be slatted or perforated (wood/steel) to allow ventilation and prevent odour buildup. c) Ergonomic Features Height: 3'–4' overall, accessible for all users. Top surface may serve as a bench seat (18" height) for ease of wearing/removing shoes. Rounded edges for safety. Optional lockable shutters or sliding doors for controlled access. d) Finish & Durability Wood version: 1 mm laminate finish in neutral shades (beige, grey, walnut). Steel version: epoxy primer + powder coating (40–50 micron) in grey/black. Surfaces shall be smooth, easy to clean, and resistant to scratches. Service life: 7–10 years under institutional use. e) Dimensions Standard unit: 3'–4' length × 1'–1'-2" depth × 3'–4' height. Bench-type option: 4' length × 1'-2" depth × 18" seat height, with shoe storage below. f) Factory Finish & Assembly Supplied factory-finished, knock-down type with detachable shelves for easy transport and installation. "Godrej/Durian/Featherlite/Inspace/Geekan or equivalent approved make."	pc	**2**		₹ -
12	Residential - Partion work - Provide gypsum-board partition walls comprising a GI (galvanised iron) framework with gypsum boards fixed on both sides	Rm	**92.00**		₹ -
	Total Amount (A)				**₹ -**
B	**PLUMBING AND ELECTRICAL WORKS**				
1	Electrical works - Ceiling lights (LED panel), supply and fixing	nos.	**32**		₹ -

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Civil, plumbing & electrical works – NCCC, Umsawli, Shillong, Meghalaya

Sl. No.	Item Description	Unit	Quantity	Rate (₹) including GST	Amount (₹)
2	Plumbing and sanitary - Water purifier / RO, commercial wall-mount	nos.	**2**		₹ -
3	Electrical works - Relocation of existing fans to labs (labour and fixings), UPS and all other electrical work	L.S.	**1**		₹ -
4	Plumbing and sanitary repairs	L.S.	**1**		₹ -
5	Electrical works and safety - Electrical work for whole ground floor	L.S.	**1**		₹ -
6	Fire safety, signage and site security - Main Building	L.S.	**1**		₹ -
	Total Amount (B)				**₹ -**
	Total Amount (A + B)				**₹ -**
	Say				**₹ -**

FORMAT OF QUOTATION *

Sl. No.	Category	Number	Unit Rate	GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
CIVIL WORKS						
					In Figures	**In Words**
PLUMBING & ELECTRICAL WORKS						

Gross Total Cost: Rs. .....

We agree to supply the above services in accordance with Annexure-I for a Total Price of INR..... amount in figures) (INR ..... amount in words) within the period specified in the Invitation for Quotations, and it shall remain binding upon us and may be accepted at any time before it expires.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

We understand that you reserve the right to:

a. accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and

b. annul the RFQ process at any time before the award of the Contract without incurring any liability to Suppliers.

Signature of Supplier

Name of the person duly authorized to sign the Quotation on behalf of the Supplier: [*insert complete name of person duly authorized to sign the Quotation*]

Title of the person signing the Quotation: *[insert complete title of the person signing the Quotation]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed: *[insert date of signing]* day of *[insert month], [insert year]*

Phone No :

Email ID: